

Updated 30th May 2018



## **Intercessors for Britain Data Protection Policy:**

In accordance with the EU General Data Protection Regulation (GDPR)

### **INTRODUCTION AND PRIVACY**

Intercessors for Britain, which includes the Watchman publication (IFB), treats the privacy of its supporters and others very seriously and we take appropriate measures to safeguard their personal data\*. This notice explains how we collect, use, protect and share personal data.

\*Personal data means any information that may be used to identify an individual, including, but not limited to, a first and last name, a home address and an email address or other contact information.

#### **Opt-Out**

It is possible to be on the postal and email list for the IFB (including the Watchman) You may opt-out of receiving communications from either list at any time, either by clicking the unsubscribe button at the bottom of all emails received from us, or by emailing us at [mail@intercessorsforbritain.co.uk](mailto:mail@intercessorsforbritain.co.uk) or by writing to us at Intercessors for Britain, 14 Orchard Road, Moreton, Wirral, Merseyside, CH46 8TS. Each year we will ask people to renew their desire to receive any mailing from us, and, where applicable, renew their commitment to pray for the nation.

### **OVERVIEW**

We collect personal information from:

- Those who have requested to be added to the mailing list
- Those who make financial donations to our work
- Those who contact us about our work

We use personal information to:

- Send out the requested mailings
- To inform of any local meetings or new publications
- For appropriate financial record keeping
- To handle enquires

### **HOW WE OBTAIN PERSONAL INFORMATION**

Information provided by the Data Subject:

Those who have joined our mailing lists have given us their details and asked to be kept informed; either in signing up on line, filling in a join up form or asked to be added to a mailing list over the phone.

The information provided to us will include some or all of the following:

- name and title
- email address

We also collect the following information:

- address including postcode
- telephone number on occasion
- amount and frequency (if giving regularly) of donation.

We endeavour to keep personal information up to date. This includes monitoring returned mail to let us know if a person no longer lives at the address we hold for them.

## **OUR RESPONSIBILITIES**

We only send mailings to those who have given their consent to us to do so. However, a person can change their mind and withdraw their consent at any time. Every bulletin email has a link to enable the recipient to unsubscribe if they wish to stop receiving emails.

In all other cases the law allows us to hold and process the personal information of supporters and others if it is in our legitimate interests to do so. We rely on our legitimate interests to maintain our mailing list, administer our donations, and keep appropriate records. Relying on our legitimate interests means that we ensure that we will not cause harm to the data subject by processing their personal information, that the processing is not overly intrusive and that we will only do so in a way which is described in this notice.

## **TELEPHONE CALLS**

We do not make unsolicited phone calls. The only calls we make are to those who have provided their phone number to us, either in making an enquiry or booking for a conference.

## **SECURITY**

We keep personal information secure with appropriate security measures in place to guard against the loss, misuse, and alteration of personal information. We will continue to ensure we take steps to keep your data safe and secure.

However, the transmission of data across the internet is not completely secure. We cannot guarantee that loss, misuse or alteration of data will not occur whilst being transferred.

## **SHARING INFORMATION**

We will not share the personal information we hold with another organisation for their own purposes, and we will never sell personal information for any reason whatsoever.

There are a few situations where our legitimate interests involve us using service providers whom we have contracted to fulfil specific services for us. For example, our email provider and residential conference centres.

We currently use Zohomail to deliver to our supporters the emails they have signed up to receive. Where this is the case, we remain in control of the information and the service provider is not allowed to do anything with the information other than what we have requested. The service also enables us to gather statistics around email opening and clicks using industry standard technologies including gifs to help us

monitor and improve our mailings. For more information, please see Zoho's privacy policy.

Donations made through our website are processed by PayPal.

## **HOW LONG WE KEEP DATA**

We continue to hold data for as long as we have an active relationship. We retain members details on our database for one year, after they have failed to renew. After one year we delete their personal information from our database. However we take into account our need to meet any legal and regulatory obligations. These reasons vary from one piece of information to another. For example, we are required to keep information relating to donations for seven years.

When we no longer need the information, we will dispose of it securely.

## **SUBJECT ACCESS RIGHTS**

A person has certain rights under existing data protection law including the right to request in writing a copy of the personal information we hold about them. From 25 May 2018 a person will have the following rights unless an exemption applies:

### **RIGHT TO ACCESS**

A person has the right to access the personal information that we hold about them. We shall respond promptly, and certainly within one month from the point of receiving a subject access request and all necessary information.

### **RIGHT TO CORRECT**

A person has the right to obtain from us, without undue delay, the rectification of inaccurate or incomplete personal information we hold concerning them.

### **RIGHT TO ERASE**

A person has the right to ask us to erase their personal information without undue delay.

### **RIGHT TO RESTRICTION OF PROCESSING**

In certain circumstances, a person has the right to restrict us from processing their personal information.

### **RIGHT TO OBJECT**

The right to object to our use of their personal information including where we use it on the basis of our legitimate interests. We shall no longer process a person's personal information unless we can demonstrate compelling legitimate grounds for the processing.

## **ACCURACY OF INFORMATION**

We undertake to the best of our ability to keep information about our supporters and others as up to date and accurate as possible. Our supporters can help us by informing us of any changes to their details when they occur.

## **OUR DIGITAL SERVICES**

This section only relates to our Internet and Social Media services. If you only receive a postal bulletin, this section does not apply to you.

## **WEBSITE AND COOKIES**

### **WHAT ARE COOKIES?**

Cookies are small text files that are downloaded to a user's device when they visit a website.

## WHY DO WE USE COOKIES?

We use cookies for the operation, security, monitoring and improvement of our website.

Some cookies are retained in a user's browser for only as long as they visit our website, while others may persist for a longer specified or unspecified period.

### SUMMARY OF COOKIES WE USE

Cookie name	Life span	Purpose
svSession	Permanent	Creates activities and BI
hs	Session	Security
incap_ses_\${Proxy-ID}_\${Site-ID}	Session	Security
incap_visid_\${Proxy-ID}_\${Site-ID}	Session	Security
nlbi_{ID}	Persistent cookie	Security
XSRF-TOKEN	Persistent cookie	Security
smSession	Two weeks	Identify logged in site members

In the course of a person's visit to our website third-parties providing services on our website or having content embedded in our website may also place cookies on a user's device to enable the functionality of their services and for their own purposes. We do not control how these third parties use cookies so our website users should refer to the third party's own privacy and cookie policy. The table below details the third parties we have identified who may place cookies on a user's device.

#### Facebook

We enable users to follow our Facebook Page from our website. To provide this service Facebook places cookies on a user's device for advertising purposes. If a user visits our site while logged-in to Facebook, they may place further cookies on a user's device. - [Facebook's Privacy Policy](#)

#### YouTube (Google)

We embed videos from our official YouTube Channel. - [Google's Privacy Policy](#)

## Twitter

We enable users to follow our Twitter Feed from our website. - [Twitter's Privacy Policy](#)

## PayPal

PayPal is an alternative service we use to provide secure donation. To monitor the use of its services, and to provide security, PayPal may place cookies on a user's device. - [PayPal's Privacy Policy](#)

## **HOW DO I CHANGE MY COOKIE SETTINGS?**

Our website users can delete cookies or instruct their web browser to delete or refuse cookies. However, if a website user deletes cookies or refuses to accept them, they might not be able to use all of the features we offer, they may not be able to store their preferences, and some of our website pages might not display properly.

To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit [www.allaboutcookies.org](http://www.allaboutcookies.org).

## **ENQUIRIES**

Please direct any enquiries about this Privacy and Cookies notice to [mail@intercessorsforbritain.co.uk](mailto:mail@intercessorsforbritain.co.uk) or contact Intercessors for Britain, 14 Orchard Raod, Moreton, Wirral, Merseyside, CH46 8TS.

If a person is not satisfied with the way we deal with any complaint in relation to the use of their personal information they may be able to refer their complaint to the relevant data protection regulator, which in the UK is the Information Commissioner's Office.

## **CHANGES**

We keep this privacy and cookies notice under review. It was last updated on 4th June 2018.